



## म.प्र. औद्योगिक केन्द्र विकास निगम, (भोपाल)

ई-5, तवा काम्पलेक्स विट्टन मार्केट, अरेरा कालोनी, भोपाल फोन नं. 2420301

**निविदा सूचना क्रं. 03 वर्ष 2017-18 दिनांक: /04/2017**

म.प्र. औद्योगिक केन्द्र विकास निगम (भोपाल) निम्नलिखित वाहन जो टेक्सी कोटे में पंजीकृत हो। अनुबंधित सेवाओं के अंतर्गत आवश्यकतानुसार प्रतिमाह की दर पर ईंधन एवं वाहन चालक सहित किराये पर लिया जाना है जिसके लिये मोहर बंद निविदा तीन लिफाफा पद्धति से दिनांक 15.05.2017 तक समय: 3:00 बजे तक आमंत्रित की जाती है। निविदाओं के तकनीकी ऑफर दिनांक 17.05.2017 समय: 3:00 बजे तक खोले जावेगे। निविदा प्रपत्र दिनांक 12.05.2017 दोपहर 3:00 बजे तक प्राप्त किये जा सकते हैं।

क्रं.	वाहन का विवरण (दिनांक 01.01.2014 के पश्चात् के मॉडल)	वाहनों की अनुमानित संख्याँ	अमानत राशि	निविदा प्रपत्र की राशि (वापसी योग्य नहीं)
1.	टोयोटा इनोवा क्रैस्टा (ए.सी.) टॉप मॉडल	01	रु. 12,000/-	रु 2,000/-
2.	इंडिगो सी.एस. डीजल (ए.सी.)	09	रु. 50,000/-	रु 5,000/-
3.	इंडिका (ए.सी.)	07	रु. 42,000/-	रु 5,000/-
4.	महिन्द्रा बोलेरो (ए.सी.) टॉप मॉडल	02	रु. 16,000/-	रु 2,000/-
5.	शेवरले टवेरा (ए.सी.) टॉप मॉडल	02	रु. 19,000/-	रु 2,000/-
6.	महिन्द्रा बोलेरो कैम्पर फुल बाडी	01	रु. 8,000/-	रु 2,000/-

सभी वाहनों के लिये निविदा प्रपत्र क्रय करने पर निविदा प्रपत्र की अधिकतम राशि रु 10,000/- होगी एवं अमानत की राशि अधिकतम रु 50,000/- होगी।

नियम एवं शर्तें :-

1. वित्तीय ऑफर खोलने का दिनांक एवं समय अलग से सूचित किया जावेगा।
2. निविदा की शर्तें एवं अन्य जानकारी कार्यालयीन समय में अवकाश के दिनों को छोड़कर कार्यालय में देखी एवं प्राप्त की जा सकती है।

कार्यपालन यंत्री

**MP Audyogik Kendra Vikas Nigam (Bhopal)**  
**Tawa Complex, First Floor, Bittan Market, E-5, Arera Colony Bhopal-4620016**

**Rate Contract for Hiring Vehicles**

**Minimum Qualification of the bidders :**

- a) Transport Contractors should have establishment /office within AKVN Bhopal limits of Bhopal with landline telephone/mobile
- b) Transport Contractors must have registration of their firm under Shops and Establishment Act / Municipal Corporation as tour and travel agency / Operator.
- c) Transport Contractors should have minimum total 10 vehicles of not prior to **01.01.2014 model**, duly registered in their own name/firm/. Holding power of attorney for vehicles will not suffice to be ownership.
- d) Vehicle shall be registered under Taxi Quota /Taxi permit.
- e) Transport Contractors should have PAN for deduction of TDS as per Income Tax Act.
- f) A copy of Income Tax Return of last two Assessment Years i.e. 2015-16 and 2016-17 is to be enclosed along with Tender documents.
- g) Transport Contractors should have Service Tax Registration Number/Service Tax Code for remittance of service tax under the Service Tax Act.
- h) Work experience certificate (from competent authority) must be submitted.

**Special Terms & Conditions:**

1. Assured 1500 kms per month will be given to the bidders who are issued Work Order . Bidders are required to quote rates as below –
  2. Fixed amount for first 1500 km/month (Rate per km assured run of 1500 km)Extra per km rate should also quote.  
The charges would be inclusive of all overhead charges like Fuel, Taxes, Comprehensive Insurance, Payment to staff, Vehicle maintenance, etc.
- a) All the rates should be quoted in figure as well as in words.
  - b) All the offers received will be scrutinized and only the technically qualified offers will be considered.
  - c) The Technically disqualified offers will be rejected and no intimation shall be given by the management in this regard.
  - d) All the parties who accept the counter offered rate, will be listed by AKVN Bhopal for award of contract as per the requirement of vehicles.
  - e) AKVN Bhopal reserves the right to reject any tender at any stage without assigning any reason thereof and no correspondence shall be entertained this regard.

2. The essence of the contract being punctuality and regularity in providing courteous transport service to the users, the vehicle offered should be well maintained, good running condition and road worthy to ensure smooth and trouble-free services during the entire contract period.
3. The Vehicle will be utilized generally within the Madhya Pradesh State limits with timings decided by AKVN Bhopal Management.
4. The monthly run is the sum of run of deployed vehicle on all the days of the month during which the vehicle was deployed. The run of the working days is counted as the meter reading's difference of first reporting in the pool and last duty performed by KM reading in the pool. Any unauthorized journey by the vehicles will be disallowed. Log Book should be maintained with each vehicle by the Driver.
5. The vehicle shall be required to operate throughout the month. In case of maintenance extra vehicle should be provided.
6. The transport contractor has to ensure daily Minimum 12 hours duty. The vehicle should be in the possession of AKVN Bhopal /officer for 24hrs.
7. If the services of extra/ additional driver is required then the payment will be made as per prescribed & approved rates of Labor Commissioner, Govt. of M.P./ Collector of the District.
8. Vehicle shall be registered under Taxi quota / Taxi Permit .
9. Earnest money 2% of estimated cost.
10. The successful tenderers will have to make performance guarantee of 5% of the tendered cost in the form of DD/FDR/ Bank Guaranty

#### **General Terms & conditions**

01. The contractor has to ensure the following to be provided while deploying the vehicles:-
  - i) The relevant documents like R.C Book, Driving License, Permit and Pollution Certificate etc.
  - ii) A First Aid box and a complaint register should be kept in the vehicle.
  - iii) Vehicles should be provided with additional/emergency accessories like a) Fan belt b) Stephaney c) Standard tool kit d) spare bulb e) fuses f) hose pipe etc. to attend emergency repairs.
02. The contractor should maintain their vehicles as per the above specification throughout the contract period.

03. The contractor should also ensure that he/she will engage the vehicles with drivers who know the following genuine ethics and he will instruct them to implement the same:-
  - i) The driver should have minimum three years experience of driving similar vehicles with proof of valid license.
  - ii) The driver should keep the vehicle neat and clean daily/timely before reporting for the duty. Driver should be in uniform / well dress
  - iii) The driver should allow the passengers to get inside the vehicle and then only he should enter into car.
  - iv) The driver himself should open and close the doors for all passengers/customers while getting into and getting out the vehicle.
  - v) The driver shall not smoke, chewing tobacco, gutka, pan/be drunken while on duty and should not use any type of Intoxication.
04. The name of tenderer with full official address and mobile phone number(s) should be furnished. In case of partnership firm, the name and addresses of all the partners together with a certified copy of the partnership deed shall be furnished along with the tender. All parties have to sign the tender document unless signed by the power of Attorney holder. In the later case, copy of the power of Attorney duly attested by a Gazetted officer must accompany the tender.
05. Belated and revised offers after opening of the tender will not be considered, but AKVN Bhopal reserves the right to invite fresh tender or to negotiate for reduction in rates/terms of offer.
06. All entries in the tender document should be typed or with Ink. Erasures and overwriting are not permitted. The tenderer concerned should sign the corrections and insertions, if any.
07. If a Tenderer withdraws his offer after submission of the tender, or after acceptances of his tender fails to deploy the required numbers of vehicles, AKVN Bhopal reserves the right to forfeit the Earnest Money and Performance Guarantee so deposited and terminate the contract.
08. Managing Director AKVN Bhopal, Bhopal reserves the right to reject any Bidder or all the Bidders at any point of time without assigning any reason thereof.
09. This tender document and terms and conditions therein shall be deemed to form an integral part of the contract to be entered into for this work.
10. As and when required, Route permit/National permit/ Clearance from RTO or any other authority concerned and compliance of any other legal formalities connected with the contract have to be arranged by the Bidder at his cost. AKVN Bhopal doesn't take any responsibility in this regard.
11. Tenders should remain valid for acceptance for a minimum period of ninety (90) days from the date of Price Bid opening. The rates quoted should be firm for a period of one years from the date of acceptance of the tender.
12. Log Book should be maintained with each vehicle by the Driver reflecting journey undertaken daily which will invariably be got filled-up by the user himself in all cases of other than fixed destination routine journeys affixing his signature and the same duly certified by the authorized official deputed for this work.
13. Managing Director AKVN Bhopal, reserves the right to reduce or increase the Number and type of required vehicles.

**PENALTY:**

- i) For non-supply of stipulated vehicle/non arrangement of alternative vehicle, penalty at following rate shall be imposed and deducted from the running bills except subject to force majeure like fire, accident, any public unrest, any other act of God etc.
  - a) Rs. 1000/- on each occasion.
  - ii) After resuming duty, if a contractor does not ply the vehicle for the rest of the day OR driver remain absent OR driver refuses to attend duty for any reason, penalty as above shall be imposed.
  - iii) In the event of breakdown of any vehicle, alternative arrangement of same model or latest model vehicle shall be made available by the contractor immediately at his own cost failing which penalty as at 13 (i) shall be applicable.
  - iv) While on duty, if the driver of the hired vehicle is found to be indulging in any case of disobedience/ misbehavior/ malpractice/ fraud or any act of misdemeanor, a penalty amounting to Rs. 1000/- will be imposed on the concerned contractor. Repeated acts of indiscipline are punishable by stopping the services without any notice or termination of the contract and other consequences depending upon the gravity of the case.
  - v) A penalty of Rs. 500/- (Rupee Five Hundred only) shall be levied and deducted from the running bills if the driver of the contractors not following any Motor Vehicle Safety Rules.
14. Bidders are required to provide vehicles at the specified time and venue. Changing Vehicle or driver due to non satisfactory performance shall have to be done within 24 hours.
  15. The successful contractor shall have to execute an agreement with AKVN Bhopal on a non-judicial stamp paper of the value as per rules at his own cost.
  16. The contracted vehicle(s) will be made available at all time in roadworthy condition duly substantiated with 'fitness certificate' so as to give uninterrupted service. In case contractors fail to provide the contracted vehicle(s) on any day. MPAKVN Bhopal shall be at liberty to make suitable alternative arrangement. All such expenditure as also damage/ losses incurred by AKVN Bhopal as a result of break-down of the Contractor's vehicle(s) or transport arrangement, will be deducted from the monthly running bills of the contractor and such damage/losses shall be determined by the AKVN Bhopal at its sole discretion.
  17. The Bidders will operate their vehicles entirely at own risk and AKVN Bhopal shall not be held responsible for any damage to the vehicle or any person or property while on the official work.
  18. The Bidder will ensure that all vehicles under this contract agreement are covered by a comprehensive insurance policy throughout the tenure of the contract. Under no circumstance shall the be liable to compensate for any loss or damage that may be caused to/by the vehicles while engaged in discharge of the Contractor's obligations under this contract.
  19. The bidder will observe and comply with the requirements of the Minimum Wages Act.

20. This contract may be terminated at any time without paying compensation whatsoever to the Contractor in case of misbehavior, disobedience, dishonesty, clandestine insolvency, any court order, non-sanction of road permit or any other related activities on their part or their failure to fulfill the terms and conditions of this agreement.
22. Earnest Money Deposit will be refunded to unsuccessful bidders after acceptance of award of work by the successful tenderers.
23. Earnest Money Deposit shall not carry any interest.
24. The successful tenderers will have to make Security Deposit/Performance Guarantee of 5% in the form of DD/FDR/BG in favour of MD, MPAKVN (Bhopal).
25. The successful tenderers shall produce Registration Certificate, Taxi Permit, Insurance coverage, Fitness Certificate etc. of the vehicle in original in respect of the Vehicles under contract to get the veracity of the submitted copies authenticated prior to award of contract and subsequently on a quarterly basis with the bills to ascertain its continuance.
26. Managing Director, AKVN Bhopal, reserves the right to extend the period of this Agreement with the consent of Transport contractor.

**Executive Engineer  
MP AKVN(B) Ltd.  
Bhopal**

**MP Audyogik Kendra Vikas Nigam. (Bhopal)**  
**Tawa Complex, First Floor, Bittan Market, E-5, Arera Colony Bhopal-4620016**

We furnish here under the details of Demand Drafts submitted towards MPAKVN  
Bhopal document & Earnest Money Deposit fees.

<b>Details</b>	<b>Tender Document Fees</b>	<b>Earnest Money Deposit</b>
DD No.		
Date		
Name of the issuing Bank		
Name of the Unit		
Amount		

Yours Faithfully  
Authorized Signatories  
(Name & Designation Seal of The firm)

## DECLARATION

1. I/We have read the instruction appended to the Performa and I/We understand that if any false information is detected at later date, any contract made between ourselves and MP AKVN Bhopal, on the basis of the information given by me/us can be treated as invalid by the MPAKVN Bhopal and I/We will be solely responsible for the consequences.
2. I/We agree that the decision of Managing Director, MP Audyogik Kendra Vikas Nigam (Bhopal) ----- in selection of contractor/ party will be final and binding to me/us.
3. All the information furnished by me/us above here is correct to the best of my/our knowledge and belief.
4. I/We agree that I/We have no objection if enquiries are made about the work listed by me/us here in above and/or in the accompanying sheets.

Place

Date

**SIGNATURE**

**Name & Designation Seal of The Company**

# AGREEMENT

AGREEMENT NO. ....../2017-18/DATE .....

This deed of agreement made this ..... Day of .....at Bhopal Between -----  
(Contractor herein after referred to as contractor) on the one part and the General Manager MP Audyogik Kendra Vikas Nigam, (Bhopal) on the other part.

This agreement is on following terms and conditions :-

- (i) Name of work :- -----
- (ii) Estimated cost :- -----
- (iii) Approved Rate :- -----
- (iv) I do hereby agree to abide by the all terms and conditions in the printed Tender Document and NIT No. .... Dt. .... which is a printed parcel of the agreement.
- (v) I do hereby agree that in case of any dispute arising about the contract it shall be decided under arbitration & cancellation Act. 1996 Managing Director MP Audyogik Kendra Vikas Nigam, (Bhopal) shall be the whole authority to decide the dispute and his decision shall be final and conclusive and binding on the parties.

Signature of Contractor

Witness:

1.

2.

Executive Engineer  
MP Audyogik Kendra Vikas  
Nigam, (Bhopal)